

# 2024 Application Guidelines

## Special Selection for the Chinese Government Graduate Student Overseas Study Program

Application procedure for admission to the Doctoral Program at the University of Tsukuba (UT) : Special selection for international students to be enrolled in Degree Programs in Pure and Applied Sciences at the Graduate School of Science and Technology for Academic Year 2024

This special selection is for the Chinese students to be dispatched overseas through the Chinese Government Graduate Student Overseas Study Program (CGGSOS Program).

If you wish to enroll in our graduate school from Academic Year 2024, apply according to the following procedure.

### 1 . Choice of suitable program

For each doctoral program, a few students are accepted under this special selection.

Contact your desired faculty advisor and obtain his/her consent to your application prior to submitting your application for the examination.

You can also visit the graduate school website: <http://www.pas.tsukuba.ac.jp/english/>

Program	Faculty list
<a href="#">Mathematics</a>	https://eng.ap-graduate.tsukuba.ac.jp/wp-content/pdf/pas/latter/research.pdf
<a href="#">Physics</a>	
<a href="#">Chemistry</a>	
<a href="#">Applied Physics</a>	
<a href="#">Materials Science</a>	
<a href="#">Materials Science and Engineering</a>	
<a href="#">Materials Innovation</a>	

### 2 . Application requirements

- 1) Individuals who have a master's degree or who are expected to receive one by September 2024.
- 2) Individuals who have a specialized degree or expected to receive one by September 2024.
- 3) Individuals who have a master's degree or a specialized degree awarded by a university outside Japan as of September 2024.
- 4) Individuals who are 24 years of age or older as of September 2024, and whose qualification is recognized as equivalent to a master's degree or a specialized degree as the result of the eligibility screening conducted by the University of Tsukuba.

Note: If you have any questions about your eligibility, please contact us individually at [nyushi-pas@un.tsukuba.ac.jp](mailto:nyushi-pas@un.tsukuba.ac.jp).

This special selection is intended for Chinese students being dispatched overseas through the CGGSOS Program established by the Government of China.

Important points to keep in mind when filing your application:

(1) Even if you pass this special selection, you will not be allowed to enroll in our doctoral program unless you are accepted for the CGGSOS Program (the Chinese government only dispatches doctoral research fellows who have master's degrees).

Note that you will also not be allowed to enroll in our doctoral program if selection for the CGGSOS Program is not conducted.

(2) Successful applicants will be allowed to enroll in our doctoral program from the fall semester (October 1, 2024).

### 3. Fees & Tuition

The entrance examination fee for this special selection will not be collected.

Applicants who have passed the examination and confirmed to receive a China Scholarship Council (CSC) scholarship will be admitted to UT. Entrance fee and tuition will be waived. However, students must pay the tuition for the study period that exceeds the scholarship payment period (i.e. 36 months, which is the standard period required to complete the doctoral programs listed in “1. Choice of suitable program”).

### 4. Application procedures

#### **Before Applying**

Before applying, applicants must contact a desired faculty advisor and obtain his/her consent to your application prior to submitting your application for the examination.



#### **Apply for Eligibility Screening**

Those who fall under the category (4) of the requirement of eligibility (See “2. Application requirements”) are required to undergo eligibility screening.

Apply for eligibility screening via e-mail at [nyushi-pas@un.tsukuba.ac.jp](mailto:nyushi-pas@un.tsukuba.ac.jp) by the following deadline.

**Deadline: August 30, 2023 5:00 PM (JST)**

Note: The deadlines are strictly observed. Applications received after the deadline will not be accepted.



### **Application Deadline**

All applicants are required to submit the entrance examination application documents.

#### **Application Period: September 15, 2023 5:00 p.m. (JST)**

Please send all application documents to be submitted electronically to the email address below.

<email address> [nyushi-pas@un.tsukuba.ac.jp](mailto:nyushi-pas@un.tsukuba.ac.jp)

Note: The deadline is strictly observed. Applications received after the deadline will not be accepted.

We request the successful applicants to send the original documents after the examination.

Please prepare for them.



### **Examination**

#### **October 11, 2023 – October 18, 2023**

Recipient will be selected based on screening of the application documents and oral examination.

- 1) The oral examination will be conducted between October 11, 2023 and October 18, 2023, via Zoom etc.
- 2) The oral examination (total 200 points)
- 3) Content of oral test: You will be expected to give an approximately 15-minute presentation of your previous research studies in English or Japanese, the reason for your application, and your research plan for after admission. Your presentation will be followed by a 15-minute question and answer session.

You will receive further information on the details of the test by email once your application has been accepted.



### **Notification**

#### **Examination Results: November 1, 2023**

The examination results will be announced individually after the oral examination.



### **Admission procedure**

If your application for this special selection is successful, you must send a certificate issued by the CSC as PDF via e-mail at [nyushi-pas@un.tsukuba.ac.jp](mailto:nyushi-pas@un.tsukuba.ac.jp) once you have been accepted for the CGGSOS program.

Applicants who won a CSC scholarship will receive enrollment procedure guidelines, which contain documents to be submitted before enrollment.

Follow the instructions in the guidelines



**Entrance****October 1, 2024****5. Application form and other documents**

Please read the lists and notes below carefully and prepare the necessary documents for application.

No.	Documents	Remarks
1	Application form	Fill out the required information on the form designated by the University of Tsukuba. Be sure to include your email address.
2	CV for international applicants	Fill out the required information on the form designated by the University of Tsukuba.
3	Academic transcript	You must submit a transcript certifying that your academic results meet the requirements for the doctoral program of the graduate school at the University of Tsukuba (a transcript is normally issued by the graduate school from which you obtained your master's degree).
4	Examination admission card/photo ID card	Fill out the required information on the form designated by the University of Tsukuba. You must attach a photograph (4 cm x 3 cm) of yourself taken in the last three months. The photograph must be a frontal view of your head and shoulders without any headwear.
5	Proof of degree (or expected degree)	Submit proof of your degree (or expected degree) in English or Japanese. If you have a master's degree from a Japanese university, you may submit a master's program diploma. If you have not obtained a master's degree yet, ensure that you have proof of your degree by September 2024.
6	Letter of recommendation from a professor at your university or the university from which you graduated	Submit a reference letter in English or Japanese by using the form designated by the University of Tsukuba. The letter must be signed by your supervisor at your current or past university.
7	Abstract for your research results	Submit an abstract describing your research results in English or Japanese on two pages of A4 by using the form designated by the University of Tsukuba.

8	Research plan document	Submit a document describing your research plan in English or Japanese by using the form designated by the University of Tsukuba. Make sure that you describe your research plan clearly on two pages of A4. In addition, please include the following: the topic of your current research study; the name of your university (or the one from which you graduated); your name; the name of the program that you wish to be enrolled in; your research area of interest; the research issues; your research method; your expected goal; and the conclusion.
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**Note:**

1. If your current name is different from that on the documents you submit (for example, because of marriage), you will be required to submit proof of your name change (e.g., copy of marriage license).
2. All documents must be written in Japanese or English. Otherwise, attach a Japanese or English translation.
3. Your application will not be evaluated if the above documents are incomplete or not accurately completed. Applications received after the deadline will not be processed.
4. Before you apply, you have to contact a prospective supervisor (a faculty member from whom you wish to receive academic instruction) and obtain their consent to your application in advance.

## 6. Handling of Personal Information

The University of Tsukuba uses the entrance examination results and other personal information that it obtains from application documents only for matters related to admissions and screening or to improve its admission processes and education systems. The identity of each applicant is kept strictly confidential.

## 7. Security Export Control

The University of Tsukuba has established the University of Tsukuba Rules on Security Export Control in accordance with the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of international students. International applicants who fall under any of the conditions set out in said regulations may be unable to enter their desired course or program.

## 8. Contact

If you have any questions about this application guidelines, please contact us:

Graduate School Affairs, Academic Service Office for Pure and Applied Sciences Area,  
University of Tsukuba

1-1-1 Tennodai, Tsukuba, Ibaraki 305-8571, JAPAN

[nyushi-pas@un.tsukuba.ac.jp](mailto:nyushi-pas@un.tsukuba.ac.jp)

Hours: 9 a.m. to 12:15 p.m. and 1:15 p.m. to 5 p.m. on Monday through Friday except for on national holidays

and during our summer break and winter break.